

**MINUTES OF THE NOVEMBER 2021
HPLD BOARD MEETING
Presented January 2022**

The Heyworth Public Library Board of Trustees met November 9, 2021 at the Library with Director Lori Urban and Board members Dennis Lawyer (president), Tami Koch (vice president), Michael Lamb (treasurer), Kathy Clesson, Amy Roehrig, and Lisa Shaffer present. Absent were Kira Stevens (secretary).

CORRESPONDENCE | PUBLIC COMMENTS

There were no correspondence nor public comments.

PUBLIC LEVY HEARING

Call to order: 7:03

D. Lawyer read the Ordinance Levying the Annual Taxes for the Library Purposes in Heyworth Public Library District, for the fiscal year of 2021-2022 (Ordinance 21-8) There were no public comments, and no one had contacted the Library Director prior to the hearing with concerns nor comments. L. Shaffer moved to approve Ordinance 21-8; K. Clesson seconded. Roll call vote was taken, Ordinance passed unanimously.

Absent: K. Stevens

Public hearing adjourned at 7:06

SECRETARY'S REPORT

Due to K. Stevens absence, A. Roehrig provided a report of the October 2021 meeting, which were approved and filed for audit. In addition, there were no closed minutes to approve within the last 6 months.

TREASURER'S REPORT

M. Lamb provided the treasurer's report for November 2021. There were four notable expenses, which were to JKE Heating Cooling Plumbing for the annual HVAC service, The Heyworth Buzz for the publication of the B&A and Annual receipts and disbursements, Riordan Brothers Lawncare for trimming trees and bushes and removal of two shrubs, and The Library Store for the shelving which was above the amount expended from the Gift Fund. There was also one out-of-ordinary expense to Frontier for the remainder of the contract payment. D. Lawyer moved to accept payables, account balances, and transactions as presented. T. Koch seconded, and the motion passed unanimously. M. Lamb noted the standard transfers had occurred. A. Roehrig moved to approve all fund transfers as presented. K. Clesson seconded, and the motion passed unanimously. M. Lamb stated that CD 203 at CEFCU matures on 12/29/21 and will automatically renew for 36 months, he stated that as of right now he does not recommend moving the CD. Lastly, M. Lamb stated that the library received the E-rate grant in the amount of \$1,359.36 on 10/25/21.

PRESIDENT'S REPORT

None

TRUSTEE REPORTS

L. Shaffer noted that the Little Library is closed for the season. When she went out there were some wet books inside, Tom will look to see if there is something wrong in the spring. D. Lawyer stated that he would like to see the Little Library stay open through November, need to check with the agreement made with the Village.

COMMITTEE REPORTS

None

LIBRARIAN'S REPORT

See attached.

OLD BUSINESS | ACTION ITEMS

L. Shaffer moved to approve the Library Board meeting dates for 2022. T. Koch seconded; Roll call vote was taken and the motion passed unanimously. Absent: K. Stevens.

NEW BUSINESS | ACTION ITEMS

None

MEETING ADJOURNED. 7:29 pm

The next meeting will be January 11, 2022

Amy Roehrig
Trustee
Heyworth Public Library District

- MINUTES approved on this date: 1/11/2022
- MINUTES approved with amendments stapled to this copy on this date: _____