

**MINUTES OF THE AUGUST 2021  
HPLD BOARD MEETING  
Presented September 14, 2021**

The Heyworth Public Library Board of Trustees met August 10, 2021, at the library. Attending the meeting were Director Lori Urban and board members Dennis Lawyer (president), Kira Stevens (secretary), Tami Koch (vice president), Kathy Clesson, Amy Roehrig and Lisa Shaffer. Absent was Michael Lamb (treasurer).

**CORRESPONDENCE | PUBLIC COMMENTS**

There were no public comments. A letter was received from CEFCU notifying the board two certificates of deposit will mature in September.

**SECRETARY'S REPORT**

K.Stevens provided a report of the minutes of the July 2021 meeting which were approved and filed for audit.

**TREASURER'S REPORT**

On behalf of M.Lamb, D. Lawyer provided the treasurer's report for August 2021. There were no out of ordinary expenses or transfers. D.Lawyer moved to accept payables, account balances and transactions as presented; A.Roehrig seconded, and the motion passed unanimously. A.Roehrig moved to approve all fund transfers as presented; L.Shaffer seconded, and the motion passed unanimously.

D. Lawyer also reported that the treasurer will allow the CEFCU CDs to roll over.

**PRESIDENT'S REPORT**

None

**TRUSTEE REPORTS**

L.Shaffer reported the free little library was closed due to flooding at Centennial Park and will be closed until further notice due to safety issues at the park.

**COMMITTEE REPORTS**

The secretary's audit committee reported they conducted an audit of the secretary's minutes and found no discrepancies.

**LIBRARIAN'S REPORT**

L.Urban made her report. See attached for monthly circulation summaries and the report. She also summarized chapters 11 (youth and young adult services) and 12 (technology) of the Serving Our Public 4.0 requirement for the state per capita grant.

**OLD BUSINESS | ACTION ITEMS**

The board discussed the FY 21-22 budget. L.Urban reminded the board the budget and appropriations hearing will be conducted at the next regular meeting. K.Stevens moved to approve the budget as presented with changes to four line items in the General Fund which allows for an increase in the contingency line item. T.Koch seconded, and the motion passed unanimously.

K.Clesson moved to approve the updated disaster plan. L.Shaffer seconded, and the motion passed unanimously.

**NEW BUSINESS | ACTION ITEMS**

For the next meeting, the board will review the Illinois Freedom of Information Act, Conduct Ordinance 14-5, the Unattended Children Policy, and Patron Confidentiality Ordinance 11-6. Levy Ordinance 21-8 will also be discussed.

**MEETING ADJOURNED** 8:14 pm

The next meeting will be held September 14, 2021.



Kira Stevens  
Board Secretary  
Heyworth Public Library District

- MINUTES approved on this date: 9-14-21
- MINUTES approved with amendments stapled to this copy on this date: \_\_\_\_\_