

## Heyworth Public Library District

119 E. Main Street | P.O. Box 469, Heyworth, IL 61745

Ph. (309)473-2313

**June 9, 2020**

All citizens are invited to the Heyworth Public Library District Board meetings. Regular meetings are held at 7:00 p.m. on the second Tuesday of each month. There is no December meeting.

Due to the current COVID-19 pandemic, the Library building is closed to the public. The Heyworth Public Library District Board of Trustees is holding a virtual meeting to perform essential business only. Information to connect to the meeting is below.

In lieu of in-person public comments, participants can submit written questions or statements ahead of time to the Director at [director@heyworthlibrary.com](mailto:director@heyworthlibrary.com). These will be read aloud by the Director during the public comment portion of the meeting.

Zoom.com

Zoom Meeting ID: 840 1642 9881

Password: 691195

Phone Dial-In: 1-312-626-6799

This procedure is being followed pursuant to the Illinois Governor's "Executive Order" suspending certain provisions of the Illinois "Open Meetings Act."

- A. Call to order – 7:00 p.m.
- B. Roll Call of Trustees
- C. Correspondence, Communications, and Public Comments
- D. Secretary's Report, Kira Stevens
  - a. Read and approve minutes of previous month's board meeting.
  - b. State that there are no minutes of closed sessions to review for the last 6 months of the fiscal year.
- E. Treasurer's Report, Michael Lamb
  - a. Status of Funds
  - b. Approval of Payables and Transfers
- F. President's Report, Dennis Lawyer

G. Reports from Trustees

- a. Kathy Clesson, Vice-President
- b. Tami Koch
- c. Amy Roehrig
- d. Lisa Shaffer

H. Grounds and Maintenance

I. Librarian's Report of preceding month:

- a. Circulation and discussion of data and statistics of library usage
- b. Gifts/Memorials
- c. Other Items of Interest

J. Old Business (Action Items)

- a. Little Free Library
  - i. Discuss signage
- b. FY 20/21 Budget Discussion
- c. Non-Resident Card Fee
- d. Review Banking Ordinance 19-3
  - i. Name trustees who have signature authority.
    - 1. Currently Dennis Lawyer, Michael Lamb, Tami Koch, Kathleen Clesson, and Kira Stevens
- e. Review Investment Policy

K. New Business (Discussion Items)

- a. Board of Trustee Bylaws
- b. Ethics Policy
- c. Review Special Reserve Ordinance 11-1
- d. Review Special Reserve Plan Ordinance 13-2
- e. Review personal information to be sent to McLean County Clerk and Illinois State Library

L. Adjournment

- a. Next Meeting, Tuesday, July 14, 2020.