

04/09/2019

## HPLD BOARD OF TRUSTEES MINUTES

The Heyworth Public Library Board of Trustees met on Tuesday, April 9, 2019 at the library with Director Beth Porter and board members Dennis Lawyer (president), Kathy Clesson (vice president), Kira Stevens (secretary pro tem), Mike Lamb (treasurer), Tami Koch and Amy Roehrig present. Incoming trustee Lisa Shaffer was also present.

Absent: Kathy Moore

### **CORRESPONDENCE | COMMUNICATIONS | PUBLIC COMMENTS**

HPLD received correspondence from the Illinois Secretary of State notifying the district of a \$6,882.50 per capita grant award. Also, a letter from the Resource Sharing Alliance (RSA) was received detailing its statistics.

### **SECRETARY'S REPORT**

The minutes of the March 2019 meeting were read, approved and filed for audit.

### **TREASURER'S REPORT**

The treasurer's report for out-of-ordinary expenses for the preceding month included check #8421 to the Normal Public Library for a lost book fee, #8433 and #8434 to B.Porter and L.Urban, respectively, mileage reimbursement for meeting attendance, and transaction #270 credit for state unemployment tax from Feb 2019.

K.Clesson moved, to approve all cash transactions for the preceding month. It was seconded by A.Roehrig. The motion passed unanimously.

T.Koch moved, to approve all fund transfers for the preceding month. It was seconded by D.Lawyer. The motion passed unanimously.

B.Porter also provided a quarterly statement of all library funds for board review.

### **PRESIDENT'S REPORT**

None

### **TRUSTEE REPORTS**

None

### **COMMITTEE REPORTS**

#### *Grounds and Maintenance*

D. Lawyer presented options and associated price quotes to clean/paint or replace the current building's cedar siding with vinyl. A discussion ensued and the board directed D.Lawyer to arrange for Mid-America Siding to attend a meeting for consultation. Additional grounds and maintenance items were included in the librarian's report.

There were no other committee reports.

### **LIBRARIAN'S REPORT OF PRECEEDING MONTH**

The librarian's report of circulation, memorials, status of passbook and petty cash is attached.

Highlighted topics from the preceding month included a review of the Winter Read program and the Illinois tent camping talk by John Schirle, a notation that April is National poetry month, a summary of the new Explore More Illinois RAILS (Reaching

Across Illinois Library System) program, and a report of potential topics for upcoming Adulting 101 programs. B.Porter also provided an update of the new fine-free policy.

**OLD BUSINESS | ACTION ITEMS**

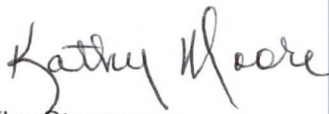
- Discussions of the FY19/20 budget continued.

**NEW BUSINESS | ACTION ITEMS**

- B.Porter proposed a reciprocal user fee for FY 2019-2020 of \$95 beginning in July 2019.
- K.Moore's three terms of service and upcoming "retirement" from the board was acknowledged.

**MEETING ADJOURNED at 8:14 pm.**

The next meeting will be May 14, 2019



Kira Stevens  
Board Secretary pro tem  
Heyworth Public Library District

- MINUTES approved on this date: May 14, 2019
- MINUTES approved with amendments stapled to this copy on this date: \_\_\_\_\_