

Heyworth Public Library District
119 E. Main Street/PO Box 469 Heyworth, IL 61745/Ph. (309) 473-2313

June 12, 2018

All citizens are invited to the Heyworth Library Board meetings. Regular meetings are held at 7:00 pm on the 2nd Tuesday of each month (no Dec. meeting).

- A. Call to order – 7:00 p.m.
- B. Roll Call of Trustees
- C. Correspondence, Communications, and Public Comments
- D. Secretary’s Report, Kathy Moore
 - a. Read and approve minutes of previous month’s board meeting.
 - b. Recognize there were no closed sessions in FY 2017/18 under the Open Meetings Act. No action necessary to unseal closed sessions from previous year’s board of trustee minutes.
- E. Treasurer’s Report, by Michael Lamb
 - a. Status of Funds
 - b. Approval of Payable and Transfers
 - c. Review year end status of accounts
- F. Reports from Trustees
 - a. Dennis Lawyer, President
 - b. Kathy Clesson, Vice President
 - c. Tami Koch
 - d. Amy Roehrig
 - e. Kira Stevens
- G. Committee Reports
 - a. Grounds and Maintenance: See Librarian’s Report
- H. Per Capita Review
 - a. Trustee Facts File, Third Ed.
 - i. Review Chapters 8 & 9

- I. Librarian's Report of preceding month:
 - a. Circulation and discussion of data and statistics of library usage.
 - b. Gifts/Memorials –
 - c. Other Items of Interest
- J. Old Business (Action Items)
 - a. Budget Discussions – Must adopt tentative budget in July to publish notice on A
 - b. Approve rate for Illinois Non-Resident Card program.
 - c. Adopt Prevailing Wage Act ordinance 17-9.
- K. New Business (Discussion Items)
 - a. Review Board of Trustees Bylaws
 - b. Review Ethics Policy
 - c. Review Special Reserve Ordinance 11-1
 - d. Review Special Reserve Plan Ordinance 13-2
- L. Adjournment
 - a. Next Meeting, Tues., July 10, 2018.