

January 9, 2018

All citizens are invited to the Heyworth Library Board meetings. Regular meetings are held at 7:00 pm on the 2nd Tuesday of each month (no Dec. meeting).

- A. Call to order – 7:00 p.m.
- B. Roll Call of Trustees
- C. CliftonLarsonAllen Financial Review Summary Presentation
- D. Correspondence, Communications, and Public Comments
- E. Secretary’s Report, Kathy Moore
 - a. Read and approve minutes of previous month’s board meeting.
- F. Treasurer’s Report, by Michael Lamb
 - a. Status of Funds
 - b. Approval of Payable and Transfers
- G. President’s Report, Dennis Lawyer
- H. Reports from Trustees
 - a. Kathy Clesson, Vice President
 - b. Tami Koch
 - c. Kira Stevens
- I. Committee Reports
 - a. Grounds and Maintenance: See Librarian’s Report
- J. Librarian’s Report of preceding month:
 - a. Circulation and discussion of data and statistics of library usage.
 - b. Gifts/Memorials –
 - c. Other Items of Interest
- K. Hearing: Adopting the children’s Internet Safety Policy for Library Purposes in the Heyworth Public Library.
- L. Old Business (Action Items)
 - a. Update HPLD Internet Access Policy

- b. Update and remove fees from Computer Use Agreement form.
- M. New Business (Discussion Items)
 - a. Discussion and adoption of Ordinance 12: A policy prohibiting sexual harassment.
 - b. Comptrollers Report summary and approval.
 - c. Employee Handbook updates – holding off until Fall 2018 to see if new changes are announced this Spring by the U.S. Dept. of Labor.
- N. Adjournment
 - a. Next Meeting 2.13.18.