

2/14/2017

HPLD BOARD OF TRUSTEES MINUTES

The Heyworth Public Library District Board of Trustees met February 14, 2017 at the Library with Director Beth Porter and Board members Tami Koch (vice-president), Kathy Moore (secretary), Michael Lamb, and Kira Stevens present.

CORRESPONDENCE / PUBLIC COMMENTS

Beth shared the "State of the Village" letter from Mayor Todd Zalucha.

SECRETARY'S REPORT

The Secretary's minutes of the January 10 meeting were read, amended with a statement including payroll proposals in New Business and filed for audit.

TREASURER'S REPORT (see attached)

The Treasurer's report was presented with no out-of-ordinary expenses.

Acting Treasurer Michael moved that the Board accept the January Payables; Kira seconded. All approved.

Michael then moved that we accept the January Transfers; Kira seconded. All approved. Treasurer's report was approved and filed for audit.

PRESIDENT'S REPORT

None

TRUSTEE REPORTS

None

COMMITTEE REPORTS

None

LIBRARIAN'S REPORT

(Circulation/Memorials/Status of Passbook and Petty Cash – see attached)

- Circulation for the month of January was 3074.
- Donations of several books were received from Nancy Beverage.
- Memorial was received for Brenda Lauterberg.
- Local History Collection inventory/weeding continues.
- A new part-time Clerk has been hired.
- Plans for the Summer Reading Program include the Challenger Learning Center and a Civil War presentation!

OLD BUSINESS / ACTION ITEMS

1. Consider updates to Circulation Policies
 - a. Borrowing Privileges
 - b. Lost, Damaged and Overdue Materials
2. Wording for Resolution of the Government Travel Expense Control Act?
3. Collection Policy-Review
4. Payroll proposals for next Budget

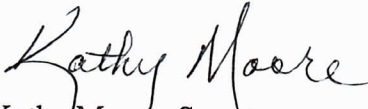
Since 3 of the 7 Board Members were absent, it was decided to table action on the above items until the March meeting.

NEW BUSINESS / DISCUSSION ITEMS

1. Review Patron Computer Policy .
2. Consider Intergovernmental Agreement with Heyworth Unit 4 School District--this would allow teachers to use the Heyworth Library with extended checkout and fine free.

Meeting adjourned.

Next meeting will be March 14, 2017.



Kathy Moore, Secretary
Heyworth Public Library District

- MINUTES approved on this date: March 14, 2017
- MINUTES approved with amendments stapled to this copy on this date: -----