

Heyworth Public Library District
119 E. Main Street/PO Box 469 Heyworth, IL 61745/Ph. (309) 473-2313
July 11, 2017

All citizens are invited to the Heyworth Library Board meetings. Regular meetings are held at 7:00 pm on the 2nd Tuesday of each month (no Dec. meeting).

- A. Call to order – 7:00 p.m.
- B. Roll Call of Trustees
- C. Correspondence, Communications, and Public Comments
- D. Secretary’s Report, Kathy Moore
 - a. Read and approve minutes of previous month’s board meeting.
 - b. Swearing in of new officers by Kathy Moore.
 - c. Conduct Secretary’s Audit and file with State Librarian.
- E. Treasurer’s Report, by Michael Lamb
 - a. Status of Funds
 - b. Approval of Payable and Transfers
 - c. Approve 2.5% staff raises
 - d. Vote to move 10% of Director’s Salary from Insurance Fund to General Corp. Fund.
- F. President’s Report, Dennis Lawyer
- G. Reports from Trustees
 - a. Kathy Clesson, Vice President
 - b. Tami Koch
 - c. Kira Stevens
- H. Committee Reports
 - a. Grounds and Maintenance: See Librarian’s Report
- I. Librarian’s Report of preceding month:
 - a. Circulation and discussion of data and statistics of library usage.
 - b. Gifts/Memorials –
 - c. Other Items of Interest

J. Old Business (Action Items)

- a. Budget Discussions – Adopt tentative budget to make available for public viewing and notice in the paper. B & A Hearing set for Sept. 12, 2017
- b. Review Board of Trustees Bylaws
- c. Review Ethics Policy
- d. Review Special Reserve Ordinance 11-1
- e. Review Special Reserve Plan Ordinance 13-2

K. New Business (Discussion Items)

- a. Updates to Disaster Plan
 - i. Insurance Policy #'s
 - ii. Board Members and phone tree
- b. Review Investment of Public Funds Policy

L. Adjournment

- a. Next Meeting, Tues., August 8, 2017.