

June 13, 2017

All citizens are invited to the Heyworth Library Board meetings. Regular meetings are held at 7:00 pm on the 2nd Tuesday of each month (no Dec. meeting).

- A. Call to order – 7:00 p.m.
- B. Roll Call of Trustees
- C. Correspondence, Communications, and Public Comments
- D. Secretary’s Report, Kathy Moore
 - a. Read and approve minutes of previous month’s board meeting.
 - b. Recognize there were no closed sessions in FY 2016/17 under the Open Meetings Act. No action necessary to unseal closed sessions from previous year’s board of trustee minutes.
 - c. Swearing in of New Board of Trustee Member, Amy Roehrig, and re-elected board member Kira Stevens by Kathy Moore.
- E. Election of new officers
 - a. Nominate President, Vice President, Secretary, and Treasurer and hold election.
 - b. Swearing in of new officers by Kathy Moore.
- F. Treasurer’s Report, by Michael Lamb
 - a. Status of Funds
 - b. Approval of Payable and Transfers
- G. President’s Report, Dennis Lawyer
- H. Reports from Trustees
 - a. Tami Koch, Vice President
 - b. Kira Stevens
 - c. Kathy Clesson
- I. Committee Reports
 - a. Grounds and Maintenance: See Librarian’s Report

- J. Librarian's Report of preceding month:
 - a. Circulation and discussion of data and statistics of library usage.
 - b. Gifts/Memorials –
 - c. Other Items of Interest
- K. Old Business (Action Items)
 - a. Budget Discussions
 - b. Review proposed rate for Illinois Non-Resident Card program.
 - c. Review/Prevailing Wage Act ordinance 16-9.
 - d. Review FY 2018 Per Capita Requirements
 - i. Go over Webinar: Violence Prevention in the Public Library.
 - ii. Familiarize board with services provided by the Illinois State Library Literacy program.
 - iii. Review chapters 1-5 of the "TRUSTEE FACTS FILE THIRD EDITION".
- L. New Business (Discussion Items)
 - a. Review Board of Trustees Bylaws
 - b. Review Ethics Policy
 - c. Review Special Reserve Ordinance 11-1
 - d. Review Special Reserve Plan Ordinance 13-2
- M. Adjournment
 - a. Next Meeting, Tues., July 11, 2017.