

Heyworth Public Library District
119 E. Main Street/PO Box 469 Heyworth, IL 61745/Ph. (309) 473-2313

March 14, 2017

All citizens are invited to the Heyworth Library Board meetings. Regular meetings are held at 7:00 pm on the 2nd Tuesday of each month (no Dec. meeting).

- A. Call to order – 7:00 p.m.
- B. Roll Call of Trustees
- C. Correspondence, Communications and Public Comments
- D. Secretary’s Report, Kathy Moore
 - a. Read and approve minutes of previous month’s board meeting.
- E. Treasurer’s Report, by Michael Lamb (Susan Wagner, absent)
 - a. Status of Funds
 - b. Approval of Payable and Transfers
- F. President’s Report, Dennis Lawyer
- G. Reports from Trustees
 - a. Tami Koch, Vice President
 - b. Kira Stevens
 - c. Kathy Clesson
- H. Committee Reports
 - a. Grounds and Maintenance: See Librarian’s Report
- I. Librarian’s Report of preceding month:
 - a. Circulation and discussion of data and statistics of library usage.
 - b. Gifts/Memorials –
 - c. Other Items of Interest
- J. Old Business (Action Items)
 - a. Consider updates to circulation policies
 - i. Borrowing Privileges
 - ii. Lost, Damaged, and Overdue Materials
 - b. Consider Resolution of The Government Travel Expense Control Act

- c. Consider employee raises.
 - d. Review Collection Policy
 - e. Review Computer Policy for Patrons
 - f. Consider Intergovernmental Agreement with Heyworth Unit 4 School District to allow teachers to use the Heyworth Library with extended checkout and fine free.
- K. New Business (Discussion Items)
- a.
- L. Adjournment
- a. Next Meeting , Thursday, April 13, 2017.