

Minutes
October 13, 2015
HEYWORTH PUBLIC LIBRARY DISTRICT

The Heyworth Public Library District Board of Trustees October 13, 2015 at the Library with Director Beth Porter and Board members Dennis Lawyer (president), Kathy Moore (secretary), Tami Koch (vice president), Michael Lamb and Kira Stevens present.

Correspondence/Public Comments:

The Village of Downs sent a letter inviting Director Porter and any interested Trustees to attend their TIF meeting.

Secretary's Report

The Secretary's minutes of the September meeting were read, amended to clarify the interest on the CD as 0.85%, approved and filed for audit.

Treasurer's Report

The Treasurer's report was presented with attention brought to a voided check in order to make payment from the correct account, #7834 expenses for VISA, #7837 to DEMCO-audiobook cases, #7839 to Buzz for printing, #7840 to Hulen Electric, #7841 to Overdrive for ebooks, #7843 to EBSCO for subscriptions and #7844 to Heyworth Printing for the Hey Hi Sports Calendar. Petty Cash totals \$107.09.

Treasurer's Report approved and filed for audit.

President's Report

None

Trustee Reports

None

Committee Reports-Grounds and Maintenance

- a. New batteries solved the people counter problems.
- b. John Leitzen unclogged the downspout by air-conditioner and will return later in the fall to clean gutters.
- c. JKE has been called to perform yearly HVAC system check.

Librarian's Report

(Circulation/Memorials/Status of Passbook and Petty Cash – see attached)

The Librarian's report showed 2883 items circulated for the month of September with no books donated nor monetary donations.

Librarians continue weeding children's books and are putting together an Excel subject notebook. Plans continue for the Halloween parade and Winter Read as well as ongoing programs for children and adults.

The Board reviewed Chapter 4 of **Serving Our Public 3.0: Standards for Illinois Public Libraries**. We are doing as much as we can with the dollars we have.

Old Business/Action Items

None

New Business/Discussion Items

1. Levy 15-8 will be voted on at the Levy hearing on Nov. 10, a notice will be posted in the 10/29 Buzz.
2. Trustees are asked to review travel plans and possible conflicts with 2016 Calendar.

Meeting adjourned.

Next meeting will be November 10, 2015.



Kathy Moore, Secretary

Minutes approved on this date 11/10/2015