

5/10/2016

HPLD BOARD OF TRUSTEES MINUTES

The Heyworth Public Library District Board of Trustees met May 10, 2016 at the Library with Director Beth Porter and Board members Dennis Lawyer (president), Kathy Moore (secretary), Tami Koch (vice president), Susan Wagner (treasurer), Michael Lamb (substitute treasurer), Kathy Clesson and Kira Stevens present.

CORRESPONDENCE / PUBLIC COMMENTS

None

SECRETARY'S REPORT

The Secretary's minutes of the April meeting were read, approved and filed for audit.

TREASURER'S REPORT

The Treasurer's report was presented with attention brought to out-of-ordinary expenses: check #7906 to VISA (included door lock), #7908 to the Pantagraph, #7910 to DEMCO, #7912 yearly fee to Freegal, #7913 to Overdrive, and #7914 the Library Store.

Treasurer's report approved and filed for audit.

PRESIDENT'S REPORT

Dennis reported that he felt the meeting with representatives of the League of Women Voters was very productive and he thanked Beth for providing hand-outs and pertinent information.

TRUSTEE REPORTS

None

COMMITTEE REPORTS

a. Grounds and Maintenance

1. The back entrance gutter will be replaced.
2. The ballast in one of the U-bent fixtures has been replaced.
3. Beth will research rain barrels for use at the Library.

LIBRARIAN'S REPORT

(Circulation/Memorials/Status of Passbook and Petty Cash – see attached)

- The Director presented Chapter 10- Marketing, Promotion and Collaboration from *Serving Our Public 3.0: Standards for Illinois Public Libraries* for the Board's review.
- The Book Sale was successful and we continue to search for homes for our unused books.

- The music CD collection was weeded, with unwanted items included in the book sale.
- The Barn Quilt Heritage Trail of McLean Co. quilt block unveiling will be May 19 at 2 o'clock with a reception following.
- The materials Circulation for April was 2989, with two books donated by GFWC.
- Memorials in excess of \$1300 have been received for Marilyn Butler, former trustee and friend of the Library.
- The Office printer has quit and Beth is looking to a replacement.

OLD BUSINESS / ACTION ITEMS

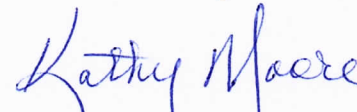
1. Employee Handbook: Trustees will continue a review.
2. Budget: Continued discussion, with explanations of adjustments within categories.

NEW BUSINESS / DISCUSSION ITEMS

1. Non-Resident Card-Reciprocal User Agreement-Proposed fee \$80.
2. Prevailing Wage Ordinance 15-9: Reviewed
3. Michael will prepare the Trustee Statement for the Per Capita Grant Requirement.

Note of interest: Today would have been the 100th birthday of Dennis' mother-in-law, Mary Lou Bollero who was a Librarian in the area.

Meeting adjourned-8:06 pm.
The next meeting will be June 14, 2016.


Kathy Moore, Secretary
Heyworth Public Library District

- MINUTES approved on this date: June 14, 2016
- MINUTES approved with amendments stapled to this copy on this date: -----