

Board Minutes

The Heyworth Public Library Board of Trustees met Tuesday, April 12, 2016 at the Library with Director Beth Porter (substitute secretary) and Board members, Tami Koch (vice president), Susan Wagner (treasurer), Michael Lamb, and Kathy Clesson present.

Absent: Dennis Lawyer (president), Kathy Moore (secretary), and Kira Stevens.

CORRESPONDENCE | PUBLIC COMMENTS

None

SECRETARY'S REPORT

Read March 3.8.2016 Minutes and amended as follows:

“OLD BUSINESS

1. Employee handbook: Dates Open. Dennis made a motion that in addition to the other dates listed in the Handbook, The Library be closed on Veteran's Day, Martin Luther King Day, and President's Day to coincide with the school calendar, and with respect to our local culture. Kathy Clesson seconded the motion. A vote was called with four members in favor and two opposed, Dennis' motion passed.”

TREASURER'S REPORT

The Treasurer's report was presented. The out-of-ordinary expenses were as follows: #7897 to DEMCO, #7898 to Heyworth High School, #7899 to Rivistas, #7900 to Wild Perceptions/Firelight Publishing, and #7901 to The Heyworth Buzz. The Treasurer's Report approved and filed for audit.

PRESIDENT'S REPORT

Absent

TRUSTEE REPORTS

None

COMMITTEE REPORTS

- a. Grounds and Maintenance:
 - i. Rear entrance door handle fixed by Bill's Lock and Key.
 - ii. New to us cabinet donated by the First State Bank of Heyworth. Thanks to Kathy and Dick Moore, and Ben Urban for help moving it. Also thanks to Rodney and Lori Urban for retrofitting cabinet, making it fit in Alexander Room.
 - iii. Woman's bathroom has drywall repaired of holes from previous towel dispenser. The area has been primed, but we do not have any leftover paint to repaint the area.

LIBRARIAN'S REPORT

(Circulation/Memorials/Status of Passbook and Petty Cash – see attached)

Also noted: The library now offers patrons earbuds for .50¢. Crates were purchased to organize the cake pans on the oak shelf at the back entry of the library. In addition, research is taking place into other internet providers and IT solutions.

OLD BUSINESS | ACTION ITEMS

1. Employee Handbook cont. review – no action this meeting.
2. Budget Discussion cont. review – no action this meeting.

NEW BUSINESS | ACTION ITEMS

None

MEETING ADJOURNED. 8:05 p.m.

The next meeting will be *May 10, 2016*

Beth Porter
Substitute Secretary
Heyworth Public Library District



- MINUTES approved on this date: 5/10/16
- MINUTES approved with amendments stapled to this copy on this date: _____