

7/12//2016

HPLD BOARD OF TRUSTEES MINUTES

The Heyworth Public Library District Board of Trustees met July 12, 2016 at the Library with Director Beth Porter and Board members Dennis Lawyer (president), Kathy Moore (secretary), Kathy Clesson, Michael Lamb and Kira Stevens present.

CORRESPONDENCE / PUBLIC COMMENTS

The Board received an invitation to attend the Heyworth Village Business luncheon on July 28-Dennis plans to attend.

A card from Vivian Mouser's daughter was read thanking the Board for sending flowers and the book Leaves of Grass by Walt Whitman to Vivian during her fall recovery and before her passing.

SECRETARY'S REPORT

The Secretary's minutes of the June meeting were read, approved and filed for audit.

TREASURER'S REPORT

The Treasurer's report was presented by Beth in Susan's absence. with attention brought to out-of-ordinary expenses: check #s 7930,7934,7936,7947, and 7950 for donations to Summer Program presenters; #s 7932, 7942, 7945, and 7949 for membership and yearly fees; #7933 for Legal fees, and #s7931, 7935, 7946 for materials, and #7952 for Facet installation fees. Check #s 7937 and 7938 were voided.

In an accounting correction: Kira made a motion and Michael seconded that we move 10% of the Director's Salary from the Insurance Fund to the General Fund for the FY 15/16 and FY16/17. All in favor, motion passed.

PRESIDENT'S REPORT

Dennis attended Vivian Mouser's funeral and reported that there were many attendees and that the address given by Reverend Gray was very eloquent.

TRUSTEE REPORTS

Michael reported that State Farm has made changes to their Matching Donations program to include non-profit organizations and Heyworth Library will be included.

COMMITTEE REPORTS

a. Grounds and Maintenance

1. The rain barrel project is being researched.
2. A table in the reading area has been defaced.
3. Facet Tech will be replacing a ceiling panel which was broken during the installation of wiring.

LIBRARIAN'S REPORT

(Circulation/Memorials/Status of Passbook and Petty Cash – see attached)

- * The Director presented Chapter 12 – Safety, *from Serving Our Public Libraries* for the Board's review. Beth indicated that we are compliant to the best of our financial ability.
- Total circulation for the month of June was 4181.
- Kathleen Kirk will be writing a poem about our "Quilt" which will be read at the Barn Quilt Heritage Day at the Davis Mansion in August.
- A donation for Children's Materials was received from the McLean Co. Teachers Association.
- Memorial for Marilyn Butler was received from Richard Burke and Connie J Xanders; for Anne Jordan Slayback from Dan Byard; for Vivian Mouser from Don Newby, Daniel C. Naugle, Loren and Penny Brewer, Steven and Nancy J. Lott, Barb and Don Ellis and Warren and Rebecca Rickard.
- Summer Reading sign up continues with more than 181 currently enrolled.

OLD BUSINESS / ACTION ITEMS

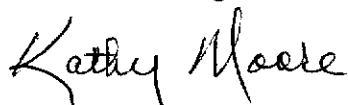
1. Budget: Kathy M. made a motion that we approve the proposed Budget and Appropriations Ordinance 16-4, Dennis seconded. All in favor, motion passed.
2. Notice of Budget and Appropriations 16-4 Hearing will be published in the Heyworth Buzz on August 4, 2016.
3. Special Reserve Ordinance 11-1: Kathy C. moved that we approve the reviewed Ordinance, Kira seconded. All in favor, motion passed.
4. Special Reserve Plan Ordinance 13-2: Dennis made a motion that we approve the reviewed Ordinance, Michael seconded. All in favor, motion passed.
5. Board of Trustee By Laws: Dennis moved to approve the proposed By Laws, Kathy C. seconded. All in favor, By Laws approved.
6. Ethics Policy: Kathy M. made a motion to approve the proposed policy, Kira seconded. All in favor. Motion passed.

NEW BUSINESS / DISCUSSION ITEMS

1. Review and update Disaster Plan
2. Review Investment of Public Funds Policy

Meeting adjourned-8:31 pm.

The next meeting will be August 9, 2016.



Kathy Moore, Secretary

Heyworth Public Library District

- MINUTES approved on this date: August 9, 2016
- MINUTES approved with amendments stapled to this copy on this date: -----