

September 13, 2016

All citizens are invited to the Heyworth Library Board meetings. Regular meetings are held at 7:00 pm on the 2nd Tuesday of each month (no Dec. meeting).

- A. Call to order – 7:00 p.m.
- B. Roll Call of Trustees
- C. Correspondence, Communications and Public Comments
- D. Secretary’s Report, Kathy Moore
 - a. Read and approve minutes of previous month’s board meeting.
- E. Treasurer’s Report, by Susan Wagner
 - a. Approval of Payable and Transfers
 - b. Status of Funds
- F. President’s Report, Dennis Lawyer
- G. Reports from Trustees
 - a. Tami Koch, Vice President
 - b. Michael Lamb
 - c. Kira Stevens
 - d. Kathy Clesson
- H. Committee Reports
 - a. Grounds and Maintenance:
 - i. Rain Barrel project is ongoing.
 - ii. Still waiting on replacement panel to the suspended ceiling that was broken during the install of the internet wiring. Facet Technology will be replacing it.
 - iii. Still waiting on trimming of tree over air conditioner.
 - iv. American Pest Control did not see any ant activity five days after removing debris from beams. They did not think pests were active, but to watch the situation for carpenter ants.

- I. Librarian's Report of preceding month:
 - a. Circulation and discussion of data and statistics of library usage.
 - b. Memorials –
 - c. Other Items of Interest
- J. Old Business (Action Items)
 - a. Budget & Appropriations 16-4 hearing set for Sept. 22, 2016 at 7 pm
 - b. Moved to October: Review/Update The Illinois Freedom of Information Act
 - c. Ongoing Review of Employee Handbook
 - d. Review Conduct Ordinance 13-5
 - e. Review Patron Confidentiality Ordinance 11-6
 - f. Work on Levy 16-8
- K. New Business (Discussion Items)
 - a. Establishing Meeting Dates ordinance 16-7
- L. Adjournment