

August 9, 2016

All citizens are invited to the Heyworth Library Board meetings. Regular meetings are held at 7:00 pm on the 2nd Tuesday of each month (no Dec. meeting).

- A. Call to order – 7:00 p.m.
- B. Roll Call of Trustees
- C. Correspondence, Communications and Public Comments
- D. Secretary's Report, Kathy Moore
 - a. Read and approve minutes of previous month's board meeting.
- E. Treasurer's Report, by Susan Wagner
 - a. Approval of Payable
 - b. Status of Petty Cash
- F. President's Report, Dennis Lawyer
- G. Reports from Trustees
 - a. Tami Koch, Vice President
 - b. Michael Lamb
 - c. Kira Stevens
 - d. Kathy Clesson
- H. Committee Reports
 - a. Grounds and Maintenance:
 - i. Rain Barrel project is being researched.
 - ii. Still waiting on replacement panel to the suspended ceiling that was broken during the install of the internet wiring. Facet Technology will be replacing it.
 - iii. Hulen Electric installed Cat 5 to the copier and installed a box behind the copier and wiring to director's computer.
- I. Librarian's Report of preceding month:
 - a. Circulation and discussion of data and statistics of library usage.

- b. Memorials – Discuss Memorial for Vivian Mouser.
 - c. Other Items of Interest
- J. Old Business (Action Items)
 - a. Budget & Appropriations 16-4 hearing set for Sept. 13, 2016
 - b. Update Disaster Plan
 - c. Review Investment of Public Funds Policy
- K. New Business (Discussion Items)
 - a. Review/Update The Illinois Freedom of Information Act
 - b. Review Conduct Ordinance 13-5
 - c. Review Patron Confidentiality Ordinance 11-6
 - d. Begin work on Levy 16-8
- L. Adjournment