

Heyworth Public Library District
119 E. Main Street/PO Box 469 Heyworth, IL 61745/Ph. (309) 473-2313

August 11, 2015

All citizens are invited to the Heyworth Library Board meetings. Regular meetings are held at 7:00 pm on the 2nd Tuesday of each month (except September 15, 2015, and no Dec. meeting).

- A. Call to order – 7:00 p.m.
- B. Roll Call of Trustees
- C. Correspondence, Communications and Public Comments
- D. Secretary’s Report, Kathy Moore
 - a. Read and approve minutes of previous month’s board meeting.
- E. Treasurer’s Report, by Susan Wagner
 - a. Approval of Payable
 - b. Status of Petty Cash
 - c. Motion to move unexpended tax funds to Special Reserve
 - d. Treasurer’s Audit has been completed and published
- F. President’s Report, Dennis Lawyer
- G. Reports from Trustees
 - a. Tami Koch, Vice President
 - b. Michael Lamb
 - c. Kira Stevens
 - d. Kathy Clesson
- H. Committee Reports
 - a. Grounds and Maintenance:
 - i. Waiting on Davis Lawn care to spread more rock around back entry way.
 - ii. John Leitzen was called to replace and repair both gutters damaged during Hey Days weekend.
 - iii. Glass replacement was completed on 7.24.15 for the double doors nearest adult fiction.
 - iv. John Leitzen will repair cedar soffits and replace current guttering with 6 inch gutters.
- I. Librarian’s Report of preceding month:
 - a. Circulation and discussion of data and statistics of library usage.
 - b. Memorials
 - c. Other Items of Interest
- J. Old Business (Action Items)
 - a. Budgeting Discussions
 - i. Budget & Appropriations 15-4 hearing set for Sept. 15, 2015
 - ii. Notice for B & A 15-4 hearing published in Heyworth Buzz on August 6, 2015.
 - iii. Review Board of Trustee By Laws
 - iv. Review Ethics Policy
 - v. Update Disaster Plan
- K. New Business (Discussion Items)
 - a. Review Conduct Ordinance 13-5
 - b. Review/Update FOIA Policy
 - c. Review Patron Confidentiality Ordinance 11-6
 - d. Discuss Levy 15-8 to be voted on at Levy Hearing on Nov. 10.
- L. Adjournment