

Heyworth Public Library District  
119 E. Main Street/PO Box 469 Heyworth, IL 61745/Ph. (309) 473-2313

**June 14, 2016**

Heyworth Public Library Board meetings are open to all citizens.

Regular meetings are held at 7:00 pm on the 2<sup>nd</sup> Tuesday of each month (no Dec. meeting).

- A. Call to order – 7:00 p.m.
- B. Roll Call of Trustees
- C. Correspondence, Communications and Public Comments
- D. Secretary's Report, Kathy Moore
  - a. Read and approve minutes of previous month's board meeting.
  - b. Report any closed sessions that will be unsealed in minutes.
  - c. Confirm contact information of all trustees to send to IL Secretary of State and Mclean Co. Clerk's office.
- E. Treasurer's Report, Susan Wagner
  - a. Approval of Payable
  - b. Status of Petty Cash
- F. President's Report, Dennis Lawyer
- G. Reports from Trustees
  - a. Tami Koch, Vice President
  - b. Michael Lamb
  - c. Kira Stevens
  - d. Kathy Clesson
- H. Committee Reports
  - a. Grounds and Maintenance:
    - i. Gutter near back entrance has been ripped out of its anchors. Appears no damage to the actual guttering. John Leitzen has been called to repair it.
- I. Librarian's Report of preceding month:
  - a. Circulation and discussion of data and statistics of library usage.
  - b. Memorials
  - c. Other Items of Interest
- J. Old Business (Action Items)
  - a. Cont. review of Employee Handbook.
  - b. Cont. Budget discussions and salary recommendations to present for adoption at July board meeting.
  - c. Decide Illinois Non-Resident Card program rate FY16-17 for HPLD.
  - d. Vote on Prevailing Wage Act Ordinance 15-9.
  - e. **FY2017 Per Capita Grant Requirements** Discussion Cont.

**Technology** — Library board and staff will report on the impact the EDGE Assessment has had on the library, including at least one example of how

the library has used or plans to use the information gleaned from the assessment.

**Trustees** — The library board will describe the library's ability to meet the needs of the community as a provider of educational programs and training opportunities, will describe the library's ability to integrate new technologies and will identify at least one activity that fosters increased resource sharing.

- K. New Business (Discussion Items)
  - a. Review Board of Trustee By Laws
  - b. Review Ethics Policy
  - c. Review Special Reserve Ord 11-1
  - d. Review Special Reserve Plan Ord 13-2

#### Adjournment

- a. Next Meeting July 12, 2016.