

Heyworth Public Library District  
119 E. Main Street/PO Box 469 Heyworth, IL 61745/Ph. (309) 473-2313

**May 10, 2016**

Heyworth Public Library Board meetings are open to all citizens.

Regular meetings are held at 7:00 pm on the 2<sup>nd</sup> Tuesday of each month (no Dec. meeting).

- A. Call to order – 7:00 p.m.
- B. Roll Call of Trustees
- C. Correspondence, Communications and Public Comments
- D. Secretary's Report, Kathy Moore
  - a. Read and approve minutes of previous month's board meeting.
- E. Treasurer's Report, Susan Wagner
  - a. Approval of Payable
  - b. Status of Petty Cash
- F. President's Report, Dennis Lawyer
- G. Reports from Trustees
  - a. Tami Koch, Vice President
  - b. Michael Lamb
  - c. Kira Stevens
  - d. Kathy Clesson
- H. Committee Reports
  - a. Grounds and Maintenance:
    - i. Gutter near back entrance has been ripped out of its anchors. Appears no damage to the actual guttering. John Leitzen has been called to repair it.
    - ii. A U-bent light fixture began flashing and buzzing loudly. It was shut off, and Hulen came out and said we needed a new ballast. It has been replaced.
- I. Librarian's Report of preceding month:
  - a. Circulation and discussion of data and statistics of library usage.
  - b. Memorials
  - c. Other Items of Interest
    - i. The Library will be closing early on May 12, and closed all day on May 14 during Hey Days.
    - ii. June – August our Tues. building hours change to 10 a.m. to 5 p.m. All other hours remain the same.
- J. Old Business (Action Items)
  - a. Cont. review of Employee Handbook.
  - b. Cont. Budget discussions and salary recommendations.
- K. New Business (Discussion Items)
  - a. Discuss rate for Illinois Non-Resident Card program FY16-17 for HPLD.

b. Look over Prevailing Wage Act Ordinance 15-9.

c. **FY2017 Per Capita Grant Requirements**

- **Technology** — Library board and staff will report on the impact the EDGE Assessment has had on the library, including at least one example of how the library has used or plans to use the information gleaned from the assessment.
- **Trustees** — The library board will describe the library's ability to meet the needs of the community as a provider of educational programs and training opportunities, will describe the library's ability to integrate new technologies and will identify at least one activity that fosters increased resource sharing.

Adjournment

a. Next Meeting May 10, 2016.