

Heyworth Public Library District  
119 E. Main Street/PO Box 469 Heyworth, IL 61745/Ph. (309) 473-2313  
**November 10, 2015**

All citizens are invited to the Heyworth Library Board meetings. Regular meetings are held at 7:00 pm on the 2<sup>nd</sup> Tuesday of each month (no Dec. meeting).

- A. Call to order – 7:00 p.m.
- B. Roll Call of Trustees
- C. Correspondence, Communications and Public Comments
- D. Annual Tax Levy Ordinance 15-8 hearing.
- E. Secretary’s Report, Kathy Moore
  - a. Read and approve minutes of previous month’s board meeting.
- F. Treasurer’s Report, by Susan Wagner
  - a. Approval of Payable
  - b. Status of Petty Cash
- G. President’s Report, Dennis Lawyer
- H. Reports from Trustees
  - a. Tami Koch, Vice President
  - b. Michael Lamb
  - c. Kira Stevens
  - d. Kathy Clesson
- I. Committee Reports
  - a. Grounds and Maintenance:
    - i. JKE performed yearly HVAC system check.
- J. Librarian’s Report of preceding month:
  - a. Circulation and discussion of data and statistics of library usage.
  - b. Memorials
  - c. Other Items of Interest
- K. Old Business (Action Items)
  - a. Vote on 15-7 Establishing Dates of Regular Meeting 2015
- L. New Business (Discussion Items)
  - a. Begin review of Employee Handbook for winter/spring board meetings.
- M. Adjournment
  - a. Next Meeting Jan. 12, 2016.