

October 11, 2016

All citizens are invited to the Heyworth Library Board meetings. Regular meetings are held at 7:00 pm on the 2nd Tuesday of each month (no Dec. meeting).

- A. Call to order – 7:00 p.m.
- B. Roll Call of Trustees
- C. Correspondence, Communications and Public Comments
- D. Secretary’s Report, Kathy Moore
 - a. Read and approve minutes of previous month’s board meeting and special board hearing from 9.22.16.
- E. Treasurer’s Report, by Susan Wagner
 - a. Approval of Payable and Transfers
 - b. Status of Funds
- F. President’s Report, Dennis Lawyer
- G. Reports from Trustees
 - a. Tami Koch, Vice President
 - b. Michael Lamb
 - c. Kira Stevens
 - d. Kathy Clesson
- H. Committee Reports
 - a. Grounds and Maintenance:
 - i. Rain Barrel project is ongoing.
 - ii. Facet Technology replaced ceiling tile.
 - iii. Trees were trimmed around library property, and over air conditioner.
 - iv. Local History Room cabinet key broke, and was replaced. Locksmith said to put handles on cabinets to preserve new key. John Leitzen came and installed handles that were purchased by director.

- I. Librarian's Report of preceding month:
 - a. Circulation and discussion of data and statistics of library usage.
 - b. Memorials –
 - c. Other Items of Interest
- J. Old Business (Action Items)
 - a. Moved to October: Review/Update The Illinois Freedom of Information Act
 - b. Ongoing Review of Employee Handbook
 - c. Set date of Levy 16-8 hearing for Nov 8, and approve levy proposal for hearing.
 - d. Establishing Meeting Dates ordinance 16-7
- K. New Business (Discussion Items)
 - a. Consider Consent Agenda
 - b. Consider Self-Insurance Fund Ordinance
 - c. Consider Working Cash Fund Ordinance
 - d. Review Comptroller's Report
- L. Adjournment
 - a. Next Meeting November 8, 2016